

# RURAL SEWER DISTRICT #1

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Notice and Agenda of the RSD#1 September 10th, 2024, annual meeting was posted in a prominent view at the district's office and website Twenty-Four (24) hours prior to this meeting, excluding Saturday, Sunday, and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

## Minutes – September 10th, 2024, Annual Meeting

### Items on the Agenda:

1. Meeting was called to order at 7:00 by Chairman Larry LaValley and the Roll Call of Directors proceeded. Attending in person at the district office was Larry LaValley, Jasen Pyles, Brett Knaust, and District Manager Todd McGuire. Jacob Berry and Blake Berry were absent.
2. Introduction of visitors: Ralph Osborn, the District Auditor, was present. Also, members Lisa Funk (#3781) and Evan Fowler (#951).
3. After time was allowed to review the September 13<sup>th</sup>, 2023, annual meeting minutes and ask questions by all Board Members, Jasen Pyles made the motion to approve the minutes from the September 13th, 2023, Annual Meeting. Seconding the motion was Larry LaValley. Voting yes to approve was LaValley, Pyles and Knaust. Motion passed 3-0.
4. Public Participation: None
5. Larry LaValley made a motion to approve the audit report for the Fiscal Year 2023- 2024 as presented by Ralph Osborn. Brett Knaust seconds the motion. Voting yes to approve was LaValley, Pyles and Knaust. Motion passed 3-0.
6. Nominations and Election of one (1) Board Member for a 3-year term was required. Larry LaValley made the nomination to elect Blake Berry for one open position. Jasen Pyles seconded the nomination. Voting yes to approve was LaValley, Pyles and Knaust. Motion passed 3-0.
7. Appointed board member Blake Berry will need to sign the Oath and the next meeting.
8. Appointed board member Blake Berry will need to sign at the next board meeting the Pledge by elected Board Members to comply with the requirements of the OSS Sec. 82 to attend 6 hours of the ORWA workshop, if not previously complied with by evidence of certificate of attendance.
9. Business Manager's report on "State of the District" was given by Todd McGuire. Mr. McGuire addressed the board and members in attendance about the lagoon expansion and the possible associated costs that will impact the district's service fees due to a much higher than expected estimated budget. It was also discussed that the new process plant was required to meet upcoming discharge permit limits.
10. Chairman Larry LaValley motioned to Adjourn at 7:25pm.

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Board Chairman

I, \_\_\_\_\_ as a member of the RSD#1 Board of Directors, do hereby certify that I was present at the September 10th, 2024, Annual meeting, and I further certify that the foregoing minutes are true and correct.