

RURAL SEWER DISTRICT #1

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Notice and Agenda of the RSD#1 October 23rd, 2025, regular meeting was posted in a prominent view at the district's office and website Twenty-Four (24) hours prior to this meeting, excluding Saturday, Sunday, and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

Minutes – October 23rd, 2025

Regular Meeting

Items on the Agenda:

1. Chairman Larry LaValley called the meeting to order at 7:00pm and the Roll Call of Directors proceeded. Attending in person at the district office were Larry LaValley, Jasen Pyles, Greyson Violet, Brett Knaust and District Manager Todd McGuire. Jacob Berry was absent.
2. Introduction of visitors: None
3. Public Participation: None
4. After Jasen Pyles had time to review the minutes and ask questions, Larry LaValley made the motion to approve the minutes of the September 16th, 2025, regular meeting. Jasen Pyles second the motion. Voting yes to approve was LaValley, Pyles, Knaust and Violet. Motion passed 4-0.
5. New Business - None
6. The Board reviewed the financial reports.
7. Jasen Pyles made the motion to approve Taps and Transfers from 9/01/2025 to 9/30/2025. Seconding the motion was Brett Knaust. Voting yes to approve was LaValley, Pyles, Knaust and Violet. Motion passed 4-0.
8. Greyson Violet made the motion to approve expenditures from 9/01/2025 to 9/30/2025. Seconding the motion was Jasen Pyles. Voting yes to approve was LaValley, Pyles, Knaust and Violet. Motion passed 4-0.
9. Larry LaValley made the motion to adopt a new monthly residential late fee rate increase from \$3 per month to \$5 per month, Brett Knaust second the motion. Voting yes to approve was LaValley, Pyles, Knaust and Violet. Motion passed 4-0.
10. After Bret Knaust noted a correction to the Agenda item that this would be pay request #4 (not #3) Larry LaValley made the motion to approve pay request #4 from Crossland Heavy Contractors, Inc for the new Rural Sewer District #1 Wastewater Treatment Plant Expansion. Crossland's request is for \$1,164,242.30 less the 5% retained amount of \$58,2012.12. The net payment will be \$1,106,030.18. Jasen Pyles second

the motion. Voting yes to approve was LaValley, Pyles, Knaust and Violet. Motion passed 4-0.

11. Brett Knasut made the nomination for Larry LaValley to be the RSD#1 Chairman until the September 2026 annual membership meeting. Greyson Violet seconded the motion. Voting yes to approve was Pyles, Knaust and Violet. Lavalley abstained. Motion passed 3-0.
12. Greyson Violet made the nomination for Jasen Pyles to be the RSD#1 Vice Chairman until the September 2026 annual membership meeting. Lary LaValley seconded the motion. Voting yes to approve was LaValley, Knaust, and Violet. Pyles Abstained. Motion passed 3-0.
13. Jasen Pyles made the nomination for Brett Knasut to be the RSD#1 Secretary/Treasurer until the September 2026 annual membership meeting. Larry LaValley seconded the motion. Voting yes to approve was LaValley, Pyles, and Violet. Knaust Abstained. Motion passed 3-0.
14. Larry LaValley made the motion to approve the engineering contract and rate plan submitted by Kellogg Engineering on the 23rd day of October, 2025. Greyson Violet second the motion. Voting yes to approve was LaValley, Pyles, Knaust and Violet. Motion passed 4-0.
15. Jasen Pyles made the motion to approve a rate plan for the West Development Group's proposed development on the land owned by Brett Knapp just West of Catalayah Public School. Jasen motioned that the plan would include a \$575 one time per unit impact fee payable before construction starts. Jasen Pyles also made the motion that The West Development Group would pay a surcharge of \$20 per unit monthly in addition to the \$7.5 per thousand gallons of water reported for each water meter associated with the development. The \$20 surcharge would take effect 6 months after the official opening and start of leasing. The rate plan is for a minimum of 120 units. Greyson Violet second the motion. Voting yes to approve was LaValley, Pyles, Knaust and Violet. Motion passed 4-0.
16. Todd McGuire updated the board on the planned phase 2 WWTP expansion timeline and where the expansion currently is. Things are progressing well, and Phase 2 could start as early as the middle of December.

Larry LaValley made the motion to Adjourn at 7:35 pm.

Board Chairman

I, _____ as a member of the RSD#1 Board of Directors, do hereby certify that I was present at the October 23rd, 2025 Regular meeting, and I further certify that the foregoing minutes are true and correct.