

RURAL SEWER DISTRICT #1

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Notice and Agenda of the RSD#1 January 13, 2026, regular meeting was posted in a prominent view at the district's office and website Twenty-Four (24) hours prior to this meeting, excluding Saturday, Sunday, and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

Minutes – January 13, 2026 Regular Meeting

Items on the Agenda:

1. Roll Call of Directors: Chairman LaValley called the meeting to order at 6:30pm. Attending in person were Larry LaValley, Brett Knaust, Jasen Pyles, Greyson Violet, Jacob Berry and District Manager Todd McGuire.
2. Introduction of Visitors/Participants: None
3. Public Participation: None
4. After time was given for all to read the minutes and ask questions about the December 10th, 2025 minutes, Jacob Berry made the motion to approve the December 10th, 2025, regular meeting minutes. Jasen Pyles second the motion. Voting yes to approve was LaValley, Pyles, Knaust, Berry, Violet. Motion passed 5-0.
5. New Business: None
6. The Board reviewed the December 2025 P&L and Balance Sheet reports.
7. Jasen Pyles made the motion and Brett Knaust second the motion to approve new taps and transfers from 12/01/2025 to 12/31/2025. Voting yes to approve was LaValley, Pyles, Knaust, Berry, Violet. Motion passed 5-0.
8. Larry LaValley made the motion and Greyson Violet second the motion to approve the expenditures from 12/01/2025 to 12/31/2025. Voting yes to approve was LaValley, Pyles, Knaust, Berry, Violet. Motion passed 5-0.
9. Jasen Pyles made the motion and Jacob Berry second the motion to approve pay request #7 from Crossland Heavy Contractors, Inc for the new Rural Sewer District #1 Wastewater Treatment Plant Expansion. Crossland's request is for \$891,375.75 less the 5% retained amount of \$44,568.79. The net payment will be \$846,806.96. Voting yes to approve was LaValley, Pyles, Knaust, Berry, Violet. Motion passed 5-0.

10. Larry LaValley made the motion and Brett Knaust second the motion to approve the contract with Enviroserve of Oklahoma, Inc., for a minimum of 12 months and then until which a new contract is agreed to. The amount to be paid is \$5500.00 per month. Job responsibilities, tasks and requirements are listed in the contract. Voting yes to approve was LaValley, Pyles, Knaust, Berry, Violet. Motion passed 5-0.
11. Manager's Report: District Manager Todd McGuire told the recent lagoon odor that was noticed around Christmas time was caused by the change in weather and lagoon water turnover. Phase two of the plant construction has started. Electric was installed by VVEC and the schedule to dismantle cell two of the existing facility will start around January 26th weather permitting. This will invoice the first sludge removal. Todd said he will send letters to the residents of Shepherd Valley giving them notice of phase two and the sludge removal, so they are aware if new odors are present during the sludge removal. The estimated sludge removal time is two days.

Larry LaValley made the motion to Adjourn at 6:53 pm.

Board Chairman

I, _____ as a member of the RSD#1 Board of Directors, do hereby certify that I was present at the December 10th, 2025 Regular meeting, and I further certify that the foregoing minutes are true and correct.